



**RE/MAX The Group**

350 W. A Street Ste 100, Casper, WY 82601

307-265-0200 Fax: 265-0024

Rental Property Address \_\_\_\_\_

E-Mail Address \_\_\_\_\_

**CREDIT PERSONAL INFORMATION**

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TENANT \_\_\_\_\_ Dr. Lic# \_\_\_\_\_ State \_\_\_\_\_ Phone \_\_\_\_\_

Social Security# \_\_\_\_\_ Date of Birth \_\_\_\_\_

Beginning with present address list all your residences for the past 5 years  
ADDRESS DATES LANDLORD NAME & PHONE RENT REASON FOR LEAVING

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EMPLOYMENT - Present Status: Full time \_\_\_\_\_ Part time \_\_\_\_\_ Retired \_\_\_\_\_ Unemployed \_\_\_\_\_

Beginning with present employment list all jobs for the past 3 years:  
EMPLOYER/PHONE POSITION FROM/TO SUPERIOR GR. INCOME/MO

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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CO-TENANT \_\_\_\_\_ Dr. Lic# \_\_\_\_\_ State \_\_\_\_\_ Phone \_\_\_\_\_

Social Security# \_\_\_\_\_ Date of Birth \_\_\_\_\_

Beginning with present address list all your residences for the past 5 years  
ADDRESS DATES LANDLORD NAME & PHONE RENT REASON FOR LEAVING

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EMPLOYMENT - Present Status: Full time \_\_\_\_\_ Part time \_\_\_\_\_ Retired \_\_\_\_\_ Unemployed \_\_\_\_\_

Beginning with present employment list all jobs for the past 3 years

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EMPLOYER/PHONE POSITION FROM/TO SUPERIOR GR. INCOME/MO

\_\_\_\_\_  
\_\_\_\_\_

**Other Income**

Current Income \$ \_\_\_\_\_ Weekly/Bi-Weekly/Monthly Source \_\_\_\_\_

Current Income \$ \_\_\_\_\_ Weekly/Bi-Weekly/Monthly Source \_\_\_\_\_

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SMOKER: Yes \_\_\_\_\_ No \_\_\_\_\_

**OTHER OCCUPANTS:**

Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_

PETS: Kind \_\_\_\_\_ Type \_\_\_\_\_ Color \_\_\_\_\_ Weight \_\_\_\_\_ Name \_\_\_\_\_ Age \_\_\_\_\_

Kind \_\_\_\_\_ Type \_\_\_\_\_ Color \_\_\_\_\_ Weight \_\_\_\_\_ Name \_\_\_\_\_ Age \_\_\_\_\_

Other \_\_\_\_\_ How many? \_\_\_\_\_

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**PERSONAL REFERENCES**

Name of Reference Address City, State Association Phone

\_\_\_\_\_  
\_\_\_\_\_

Nearest Relative Address City, State Association Phone

\_\_\_\_\_  
\_\_\_\_\_

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Have you ever a) been evicted? \_\_\_\_\_ b) filed bankruptcy? \_\_\_\_\_ c) had an account turned over for collection? \_\_\_\_\_ d) Outstanding judgements? \_\_\_\_\_ Convicted of a felony? \_\_\_\_\_

Do you own a vacuum cleaner? \_\_\_\_\_ Do you own a lawn mower? \_\_\_\_\_

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I declare under penalty of perjury, that the above information is true and authorize the owner, or their agents, to verify the validity and obtain a credit report. I acknowledge that owner, or their agents, may terminate any agreement entered into in reliance on any false information given above.

Tenant \_\_\_\_\_

Date \_\_\_\_\_

Co-Tenant \_\_\_\_\_

Date \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE

VERIFICATION

Date: \_\_\_\_\_  
Residence \_\_\_\_\_ Condition of property \_\_\_\_\_  
Reason for leaving \_\_\_\_\_ Payment record \_\_\_\_\_  
Residence \_\_\_\_\_ Condition of property \_\_\_\_\_  
Reason for leaving \_\_\_\_\_ Payment record \_\_\_\_\_  
Employer - Present \_\_\_\_\_ Cont Employment? \_\_\_\_\_

WHEN FILLING OUT THIS APPLICATION, YOU MUST BE VERY SPECIFIC WITH THE FOLLOWING INFORMATION. WE WILL BE UNABLE TO PROCESS THE APPLICATION WITHOUT IT.

1. SOCIAL SECURITY NUMBERS FOR ALL APPLICANTS.
2. PHONE NUMBERS AND FULL NAMES OF YOUR REFERENCES.
3. YOUR CURRENT ADDRESS (EVEN IF OUT OF TOWN) MUST BE FULLED OUT IN FULL, INCLUDING THE TOWN, STATE, AND ZIP CODE.
4. EMPLOYMENT - INFORMATION - PHONE NUMBERS, SUPERVISOR, AND YOUR INCOME.
5. IF YOUR INCOME COMES FROM A DIFFERENT SOURCE THAN AN EMPLOYER ex) DISABILITY, SOCIAL SECURITY YOU WILL NEED TO ATTACH SUPPORTING DOCUMENTATION.

WE HAVE A DEBT RATIO FORMULA TO QUALIFY TENANTS, THE RENT CANNOT BE MORE THAN 33% OF YOUR INCOME. TO FIGURE: TAKE THE RENT DIVIDED BY YOUR GROSS MONTHLY INCOME.

A CREDIT REPORT WILL BE RUN.

A \$20.00 FEE PER APPLICANT AND \$30.00 IF CO-APPLICANT APPLIES NON-REFUNDABLE AND PAID IN CASH OR MONEY ORDER TO PROCESS APPLICATION INVESTIGATION. PLEASE ATTACH TO APPLICATION WHEN TURNING INTO OUR OFFICE.